



a world class African city



City of Johannesburg  
Metrobus

Transportation House  
1 Raikes Road  
Braamfontein  
2001

PO Box 1787  
Johannesburg  
South Africa  
2000

Tel +27(0) 11 403 4300  
Fax +27(0) 11 403 4349

www.mbus.co.za

## REQUEST FOR QUOTATION FOR GOODS METROBUS

Procurement Less than R 200 000 (Including Vat)

(For publication on the Metrobus Notice Board/s & Website)

Metrobus hereby invites service providers/ suppliers to submit quotations on the goods and services listed below. Please note the following:

- Provide the information requested or as per specification
- Return all the required information on the date stipulated
- Late and or incomplete submissions will invalidate the quotations submitted

ADVERTISEMENT DATE	23/11/16
RFQ NUMBER:	HO294/2016
DESCRIPTION OF GOODS AND OR SERVICES	REQUEST FOR QUOTATION FROM SERVICE PROVIDERS FOR SUPPLY AND DELIVERY OF THE OFFICE FURNITURE, MICROWAVE AND FRIDGE.
RFQ SPECIFICATION FORMS/ DOCUMENTS ARE OBTAINABLE FROM:	FROM NO.1 RAIKES ROAD & ENOCH SONTONGA 2 <sup>ND</sup> FLOOR FINANCE
<b><u>SUBMISSION OF QUOTES:</u></b>	EMAIL ADDRESS: scm@mbus.co.za
COMPULSORY REQUIREMENTS	1.Original Tax Clearance Certificate 2.latest copy of rates and taxes 3.MBD 4 forms completed and signed 4.Certified BBBEE Certificate 5.Supplier Database Forms
CLOSING DATE AND TIME:	DATE:02/12/2016 TIME: 11H00 am
SITE MEETING	N/A
ENQUIRIES:	TEL NO: 011 403 4300

Quotations above R30 000 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000) & the Metrobus Supply Chain Management Policies and Procedures.

### **PLEASE NOTE THAT THE QUOTATION WILL BE INVALID IN THE FOLLOWING INSTANCES**

- i) IF THE QUOTATION PAGE IS NOT SIGNED.
  - ii) IF THE MBD 4: DECLARATION OF INTEREST FORM IS NOT COMPLETED AND SIGNED.
  - iii) IF A VALID TAX CLEARANCE CERTIFICATE IS NOT ATTACHED.
  - iv) IF NO LATEST PROOF OF PAYMENT RATES AND TAXES(CERTIFIED COPY) OR IF OWING MORE THAN 3 MONTHS
- IF THE FOLLOWING ARE NOT ATTACHED, NO POINTS WILL BE AWARDED FOR B-BBEE**

**AN ORIGINAL OR A CERTIFIED COPY OF B-BBEE STATUS LEVEL VERIFICATION**



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TEL: 011 403 4300

FAX:

Your Vendor Number With Us:

Submission Deadline: 02/12/2016

Submission Time: 11H00 am

RFQ NUMBER	RFQ DATE
HO266/2016	23/11/2016
CONTACT PERSON	
NAME:	SCM DEPARTMENT
TEL NO:	: 011 403 4300
EMAIL ADDRESS:	SCM@MBUS.CO.ZA

**VALIDITY OF RFQ: 30 DAYS**

**OFFICE USE ONLY: PRICE/S  
TO BE VAT INCLUSIVE  
Please submit all Quotations to the Email address stated above**

RFQ'S above R30 000-00 to a maximum of R200 000 including vat will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000).

<b>Points for price:</b>	<b>80</b>
<b>Points for B-BBEE (Max of 20):</b>	
<b>B-BBEE status Level of Contributor</b>	<b>Number of Points (80/20 system)</b>
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-Compliant contributor	0

**CONDITIONS:**

- All goods or services purchased will be subject to Metrobus Policies & Procedures. A copy of said conditions is available from the SCMU office.
- An Original Tax Clearance Certificate must be submitted with this RFQ. Failure to do so will invalidate the quotation submitted**
- All purchases will be made through an official order form. Therefore no goods must be delivered or services rendered before an official order has been received.
- To participate in the Metrobus's Quotation procurement of goods and/or services, vendors are advised to register on the Metrobus's Supplier Database. Supplier registration forms are available from the Supply Chain Management Unit.
- I certify that the information supplied is correct and I have read and understood the Metrobus General Conditions and Policies and Procedures and accept them.
- I further certify that all the required information has been furnished and the relevant forms completed and are herewith submitted as part of the quotation.

**IF THIS PAGE IS NOT SIGNED, THE QUOTATIONS WILL NOT BE EVALUATED:**

**SIGNATURE OF BIDDER:** \_\_\_\_\_ **CAPACITY:** \_\_\_\_\_



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## SPECIFICATIONS:

### 1x Standard Fridge 2 doors

Energy Auto defrost Variable thermostat Adjustable removable shelves Egg tray Sealed crisper Interior light Four star freezer Ice tray Adjustable levelling feet 200L Capacity Specifications Unpacked Dimensions 500 W x 1450 H x 575 D mm Packed Dimensions 535 W x 1495 H x 615 D mm.

Features

Defrost Automatic Defrost

### Microwave

25 or 30 Litre Electronic microwave- 1200W Microwave power- 42cm Turntable diameter- Digital display- Digital clock- Easy-touch control pad- 10 Power levels- Auto cook menu- Finish: Stainless steel with black glass- Defrost by weight & time.

Quantity: 01

### 3x High back Chairs.

Quantity: 03

See below

**Directors:** \* N. Mpfu (Chairperson), \* D.R. Baloyi, \*Z.V. Mkhonta, \* K. Sangoni-Khawe, \*M. Moerane, \*Z. Mayaba, \*M. Scott \*S. Yanguya.\* P. Mmope, \* G. Rapholo  
M.A.V. Dlamini: Managing Director and Executive Director  
Z. Mheyamwa: Chief Financial Officer and Executive Director  
K. Brits (Company Secretary/Legal Counsel)  
The Johannesburg Metropolitan Bus Services (SOC) Ltd. (Metrobus)  
Reg No.:2000/004704/07  
Auditors: Auditor-General

(\* Non-Executive Director)



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**3 Office Desks (Cherry)**

Desk shell 1600 x 750mm

Pedestal fitted 3 drawer top drawers locking

Receptions counter top 1600mm

Link 750 x 600mm right hand side

Credenza sliding door 1000 x 600mm + shelf

Quantity: 03



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**MULTIPURPOSE DESKING**

**NINE 2 FIVE**  
Oak Melamine - 28mm Top

for accessories see page 32.



**4 x Book Cabinet (Oak)**

Cupboard 1500 h x 900w x 500d mm hinge door + 3 shelves.

Quantity: 04

**3 Office Desks (Oak)**

Top 600 x 600mm

Pedestal fitted 3 drawer top drawers locking.

Pedestal desk height 2 drawer + open shelf, top drawer locking on top.

See below.



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